

UNIVERSITY OF AGRONOMIC SCIENCES AND VETERINARY MEDICINE OF BUCHAREST
FACULTY OF AGRICULTURE
Publication Guidelines of the Scientific Papers

For consistent editing of your contributions, please follow the indications below.

- Editing: Microsoft Word
- Paper size: A4 paper format; margins: top/bottom 5.4 cm and left/right 4 cm
- Font: Times New Roman
- Line Spacing: Single
- Do not use colors and get sure the Black/White print version is legible.
- Papers should have 4 or 6 pages, including tables and figures.
- Papers should start with: Scientific Papers, UASVM Bucharest, Series A, Vol. LIV, 2011, ISSN 1222-5339 – 9 font size, alignment left, 18pt space after.
- Title: capital letters; no full stop; 11 font size; centered; bold; 6pt space after.
- Authors' name: first name initial followed by full stop (for men) and full first name (for women), followed by last name; authors' name separated by comma; no academic titles; 10 font size; capital letters; alignment right; 6pt space after.
- Institutions name: 10 font size; alignment right; in the case of more than one institution, then each institution name on one row; 6pt space after.
- Manuscripts should be organised in the following order:
 - **Keywords**
 - **Abstract**
 - **INTRODUCTION**
 - **MATERIAL AND METHODS**
 - **RESULTS AND DISCUSSION**
 - **CONCLUSIONS**
 - **ACKNOWLEDGEMENTS** (if necessary)
 - **REFERENCES**
- Headings: 11 font size; normal; capital letters (except Keywords and Abstract); 12pt space before; 6pt space after.
- Keywords: minimum 3 and maximum 5 words; 11 font size; italic; separated by comma; no full stop.
- Ensure that page breaks do not come between any heading and the next level of sub-heading (if the case) or first line of body text after the heading (use paragraph formatting of „Keep with next” for Line and Page Breaks on heading lines)
- Text body for abstract: justified; 10 font size; italic; no indent first; no space before and 3pt space after the paragraph.
- Abstract should concisely summarize the content of the paper and should clearly tell the reader what information he can expect to find in the paper.
- It should provide a brief introduction to the problem, a statement regarding the methodology and a brief summary of results.
- Generally, the abstract should end with a comment on the significance of the results or a brief conclusion.
- Abstract should contain no more than 200 words.
- Text body for all other headings: standard paragraph is justified; 11 font size; normal; no indent first; no space before and 3pt space after the paragraph.
- Introduction should deal with the background of the work and describes the field of research. It should describe the focus of the paper (the objectives of the paper) and the importance of the subject and the paper itself.
- Conclusions should be concise and clear, no hypothesis and probability, numbered (1., 2., 3., etc.); indentation: left 0.5 cm, hanging 0.5 cm; no space before and 3pt space after the paragraph.
- Acknowledgements (if necessary): here you can thank those that have supported you and your work.
- References: autonumbered; 10 font size; indentation: left 0.5 cm, hanging 0.5 cm; alphabetic order, arabic numbers; no space before and 3pt space after the paragraph.
 - o References in the text should be written only by the number corresponding to the bibliographic list, marked by square brackets [], NOT by quoting the author's name in the text. The authors quoted in other papers should not be included in the bibliography, but directly in the text, followed by the reference number of the quoting author.
- Bullets (if necessary):
 - This is the first bullet level; indentation: left 0.5 cm, hanging 0.5 cm.
 - This is a sub-bullet level; indentation: left 1 cm, hanging 0.5 cm.
- Tables (if necessary):
 - Tables are sequentially numbers in numeric fashion with the table number and the title above the table.
 - Table number should be alignment rightm 11 font size, bold, italic, as following: **Table 1**
 - Table title should be centered in the page, 11 font size, bold.
 - Tables should be centered in the page, with 8 minimum and 11 maximum font size, with 2pt space before and 2 pt space after the paragraph.
 - Table column headings should still use the same style but be bold.
 - Tables are referred to in the text by the table number, as following: (table 1)
 - If the table is going on the second page, then make sure there are inserted the table column headings.
- Figures (if necessary):
 - Figures (photos, charts, diagrams etc.) are sequentially numbers in numeric fashion with the figure number and the title below the figures.
 - Figures title should be centered in the page, 11 font size, bold, as following: **Fig. 1. ..**
 - Figures are referred to in the text by the figure number, as following: (figure 1)

By submitting a scientific paper, each author explicitly confirms that the papers meet the highest ethical standards. Authors are fully responsible for the content of their papers, including references, figures, tables, etc.

Papers are accepted with the understanding that they have not been published in other journals or publications and they are not concurrently under review elsewhere.

All papers that are submitted are subject to the peer-review process. Therefore, it is essential that all papers follow the above mentioned rules for paper preparation. Failure to comply with the formal and scientific criteria should result in eventual resubmission or rejection of the papers.

There are accepted to be published maximum two papers as first author, and a scientific paper can have maximum six authors.